



Forth Valley Orienteers, 2020 Annual Report and Accounts

1. Presidents Report

1.1. 2020 – A year of several halves



Well, it's been an 'interesting' year to become president, but Forth Valley Orienteers shone through as an outstanding club yet again.

In its annual awards, British Orienteering crowned FVO as Club of the Year 2019 – a well-deserved accolade for all the work done by previous committees and all our members. They also recognised several of our members: David Nicol as Volunteer of the Year and Chris Smithard and Graham Gristwood for their excellence in mapping. We achieved the Bronze accreditation with Scottish Orienteering and are now ready to apply for Silver.

In distant pre-Covid days of early 2020, we organised and attended some great events - and we also saw lots of fantastic achievements in performance (Appendix 1).

Despite our members being geographically dispersed, the club acts as a strong community of interest. When lockdown hit in March, committee members phoned round all of our members to check everyone was managing. It was great to hear that most were fine and we arranged a little help for those who needed it. We organised over six club quiz nights over zoom during the spring, which were very popular (up to 60 members attending) and some interesting talks by members, which helped people who were feeling isolated.

But everyone was missing their regular orienteering. As the lockdown continued, we set up local opportunities for members living in our main hubs (Stirling/Dunblane and Linlithgow) to do virtual orienteering using the phone app MapRun. Lockdown also proved to be a good opportunity for volunteer training online and we were also able to organise five training sessions for new event planners and also managed to get many more members trained on event safety. The annual FVO Awards Night (previously the dinner dance), was a highlight for many during the dark pre-vaccine November days and even included zoom dancing (zancing?) and the premiere of the FVO film, now [available on YouTube](#).

Post-lockdown on 2nd August, we were the (joint) first club in Scotland to organise an orienteering event again in the forest. We have carefully followed Scottish Orienteering/SportScotland covid guidance and we were able to give feedback to other Scottish clubs on best practice. One of our junior members Ben Polwart developed a pre-entry system from scratch which continues to be invaluable.

Since then and since orienteering is easily adaptable to being a socially distanced sport, we have fortunately been able to organise 18 further local events and one junior training day - more than any other club in the UK (see Appendix 2). During the autumn, the Covid guidance changed on a near monthly basis which meant that several of our events had to be postponed or restricted to people living in a particular health board/council area. With the majority of our areas and landowner permissions in the Stirling area, this has meant that some members have had more opportunities than others to orienteer locally.



Apart from the travel restrictions, our main problem for organising orienteering events post-lockdown has been getting permission from landowners. When we have got permission, it has often been at very short notice due to the constantly changing Covid guidance.

With his usual efficiency, flexibility and creativity, our Club Development Officer, Chris Smithard, has been instrumental in coordinating/delivering many of these events. As part of our (original) plan to focus on volunteer development this year, he also provided event planning training on Zoom and has been mentoring new planners/organisers. This has increased our pool of club officials (Appendix 3).



Our mapping officer, Graham Gristwood, has also been able to focus on applying for grants during lockdown. He has been fantastically successful (see section 2.6) which means that we are able to map further local areas including several in Callander, an exciting development for the future.



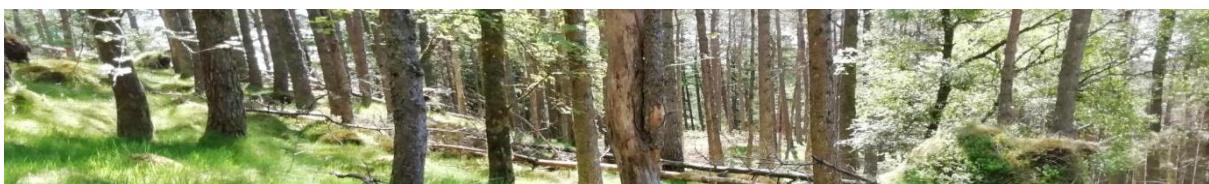
We focused on providing regular local events for our existing club members this autumn. Many Stirling club members have told me how important and enjoyable it has been to be able get out orienteering locally on a nearly weekly basis. Despite all the Covid restrictions often within specific council areas, our participation numbers held up remarkably well, with the average attendance across all small events remaining at 41 for the third successive year.

Due to Covid, we have not particularly focused on seeking out new participants and members this year. To help the general public find more outdoor activities to do locally, we made our seven Permanent Courses free to the general public this year, resulting in a record download of maps, an estimated 1800 participants - of which 44% were under 14 years old. Some people tried these out, then came to our events and joined the club. Welcome to our 27 new members, bringing total membership to 201 for 2020 (Appendix 4).

1.2. Looking Forward - a socially distanced sport

There has been a huge resurgence in public interest in outdoor activities during Covid. With significant potential for the club to build on the successful Club Development Officer (DCO) role and the large mapping grant for new maps in Callander, we have developed an ambitious strategic plan for 2021-2024. Unfortunately Chris is resigning in early 2021 but we hope to be in a position to recruit a DCO going forward. The focus is on increasing participation, membership and volunteers to ensure a sustainable future for the club and to inspire our members to achieve their best performances for FVO teams and individually. And to continue to make all the other orienteering clubs jealous!

Jen Leonard, FVO President





2. Treasurers Report

2.1. Overview



As would be expected, 2020 was a challenging year financially for the club. The pandemic meant that no larger events were run during the year, limiting income substantially. Expenses were much lower in 2020 given the pandemic. The net impact was a deficit of c£0.6k in 2020, compared to a c£3k surplus in 2019 when FVO ran well attended larger events. A small deficit in 2020 is considered a positive outcome in the context of the year. The net assets of the club are £10,103 as at 31 December 2020. The club's bank balance stands at c£14k, which includes c£5k of grant income received in cash but ring fenced for future years.

2.2. Income

The table below shows the income for the period to 31 December 2020. Commentary follows the table and more detailed notes referenced in the last column are included in the later sub-section "Notes to the Accounts".

Income	2020	2019	Note
	£	£	
Memberships and Affiliations	1,989	1,725	
DCI Funding for Development officer	2,500	3,500	1
Grants and Sponsorship	2,424	4,200	
Event Net Income - WEE Series	0	1,230	
Event Net Income - Night Series	438	290	
Event Net Income - CAT and Newcomers Series	191	1,237	
Event Net Income - Club Only	1228	0	2
Event Net Income - Sprint Series	0	555	
Event Net Income - Larger Events	0	6,808	
Scottish Six Days Income	2570	0	3
Other Income	0	628	4
Total Income	11,340	20,173	

The pandemic meant that no larger events were run during the year, and these larger events typically generate a large surplus to the club which helps fund our development objectives. In addition, we were unable to run or had to significantly reduce the Sprint Series, WEE series and Newcomer series.

DCI funding reduced by £1k to £2.5k in line with the agreed schedule from Sport Scotland. The DCI funding has now finished, and the full cost of the development officer role must be borne by the club going forwards.

The reduced event income was partially offset by the £2.5k distribution of proceeds from the Scottish Six Days 2019. A significant number of grants were awarded over the year, although the recognition of some of these in the accounts has been deferred in line with the expected timeframe of the underlying costs.

Income was therefore c£9k lower in 2020 compared to 2019.



Members competing during 2020 at our post lockdown events.



2.3. Expenditure

The table below shows the expenditure for the period to 31 December 2020.

Expenditure	2020	2019	Note
	£		
Development Role	5,000	6,500	1
Mapping Costs	4,150	4,570	5
Relays, CSC, Harvester and JS Trophy Costs	861	2,002	6
Net cost (surplus) on Sale of FVO Clothing	16	(8)	7
Equipment Costs	1,315	2,010	8
Trophies and Engraving	90	68	9
Net cost (surplus) on Socials	101	757	10
Club Events - AGM and Training	291	450	
Athlete Support	0	600	11
Donations	0	34	
Stationery, Postage, Printing and Bank Charges	0	15	
Subscriptions - Affiliation Fees	70	160	12
Total Expenditure	11,894	17,158	

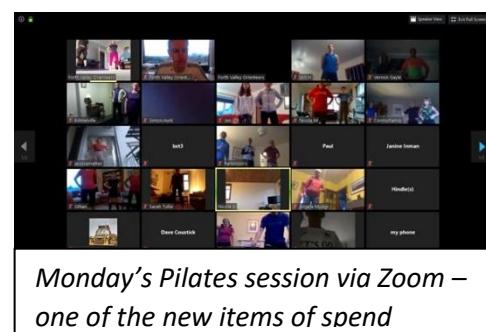
Expenses were c£5k lower in 2020 than 2019.

Our largest expense is the development officer who is employed by SOA with full recharge back to FVO. The cost of the development officer was £1.5k lower than 2019 as we have now refined the fixed sum we pay to SOA to align more closely to the underlying cost (see Note 1).

Mapping costs also continue to be a large area of spend. Where possible grant funding is sought to cover these costs. Budgets are set and reviewed at each Committee meeting when appropriate.

The significantly reduced number of competitions meant that lower subsidies were paid to members over the year.

The main equipment purchases in 2020 related to maintaining the SportIdent kit and on new items to ensure our events were Covid compliant.



2.4. Income Less Expenditure

Overall, a net deficit of c£0.6k arose in 2020, compared to a c£3k surplus in 2019. A small deficit in 2020 is considered a positive outcome in the context of the year.

Income Less Expenditure	2020	2019
Total Income	11,340	20,173
Total Expenditure	11,894	17,158
Net Income less Expenditure	(554)	3,015

2.5. Net Assets and Cash Movement

The net assets of the club were £10,103 at 31 December 2020. The detailed breakdown is included in Note 13.

The Club's bank balance at end of 2020 was £13,782. With a minimum target of £5,000, this represents a healthy balance. Maintaining such a cash balance over 2020 enabled the club to



successfully operate a “tab” for members entry costs for the lockdown events, avoiding potential contact from paying on the day or using more costly pre entry systems. Going forward, the club may need to call on these reserves as the cost of our development officer will need to be fully funded by FVO.

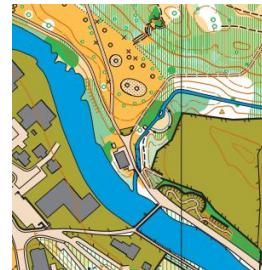
The reconciliation of the cash balance over the year is as follows:

Bank Reconciliation	2020
<u>Opening Bank Balance at 1 January 2020</u>	<u>11,112</u>
Settlement of bills / invoices accrued in 2019	(936)
<u>Net Income less Expenditure over 2020 (as above)</u>	<u>(554)</u>
Ring Fencing of grants for future years, less small release of grants ring fenced in prior years.	4,765
Net monies owed from members to FVO (mainly for post lockdown orienteering events)	(1,456)
Net investment in FVO stock of printer paper and sales of club kit.	(215)
Monies held on behalf of South West Area Training squad	795
Other year on year movements on other debtors and creditors	270
Closing Bank Balance at 31 December 2020	13,782

2.6. Grants

The club has been highly successful at securing grants over 2020, with a total of £8.5k grants being awarded. Many thanks are due to Graham Gristwood, our mapping officer, for co-ordinating and completing many of the applications, and to all those grantors who have provided funds.

The table below shows a detailed breakdown. £7k of the awarded grants in 2020 have been recognised in “Deferred Grants”. This means that they will be recognised in the income of the club in future years (most likely 2021) when the underlying costs are expensed to avoid large unrepresentative swings of surplus and deficit in the accounts. The largest grants relate to the Callander Hub Project.



Extract from the Laigh Hills map, funded by Dunblane Development Trust.

Grantor	Amount Awarded	Used for	Amount Recognised in Deferred Grants
Stirling Bridge of Allan Round Table	250	Bridge of Allan Sprint Map	0
CFSLA Payroll Lottery	500	Bridge of Allan Sprint Map	0
Clackmannshire Third Sector Interface Covid-19 Fund	185	Covid equipment	0
Clackmannshire Council Development Grant	250	Mapping - Gartmorn Dam (partial)	250
Dunblane Development Trust (Braes of Doune Windfarm)	600	Mapping - Biggins Wood and Laigh Hills	0
Falck Renewables Earlsburn Community Fund (Cambusbarron) administered by Foundation Scotland	750	Cambusbarron mapping	750
Callander Community Hydro Fund	5,000	Callander Hub Project	5,000
SOA Development Fund (for Callander)	1,000	Callander Hub Project	1,000
	8,535		7,000



**CALLANDER
COMMUNITY
HYDRO FUND**



**Foundation
Scotland**

CTSI
Clackmannanshire
Third Sector Interface



2.7. Attestation of FVO Treasurer

I have prepared the accounts for Forth Valley Orienteers at 31 December 2020 in my personal capacity as FVO Treasurer. This document is not considered Technical Actuarial Work and therefore the requirements of Technical Actuarial Standard 100, as set out by the Financial Reporting Council, do not apply.

Andy Llewellyn, FVO Treasurer, 2 January 2021

2.8. Independent Examiner's Report to the members of Forth Valley Orienteers

I report on the accounts of the club for the year ended 31 December 2020 which are set out in the Treasurer's Report.

Respective responsibilities of members and examiner

The members of the club are jointly responsible for the finances of the club, in accordance with clause 8 of the constitution. It is my responsibility to examine the Accounts as required under clause 6 of the constitution and to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination is carried out in accordance with OSCR guidance on independent examinations. An examination includes a review of the accounting records kept by the club and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the Accounts, and seeks explanations from the Committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the Accounts.

Independent examiner's statement

In the course of my examination, no matter has come to my attention which gives me reasonable cause to believe that in any material respect the requirements to keep accounting records and to prepare accounts which accord with the accounting records have not been met, or to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name: Simon Hunt

Relevant Professional qualification/professional body: ICAEW

Address: Kinbuck Hall, Kinbuck

Date: 19 January 2021



2.9. Accounting Policies

The Accounts have been prepared on an accruals basis, so income and costs are included in the Income and Expenditure Account in the year to which they relate.

Unsold kit stock, unused grants, and other balances due to and from external parties, are included as Assets and Liabilities of the Club.

The exception to this accounting policy is membership fees which are accounted for as received by British Orienteering and the Scottish Orienteering Association, and can vary year on year, not just due to membership numbers, but also the timing of when members renew. The timing of these receipts is difficult to predict.

2.10. Notes to the Accounts

Development Officer

Our part time development officer, Chris Smithard, is currently employed through SOA. FVO pay SOA annually a fixed sum to cover the salary and expenses for Chris, plus an administration charge. This fixed sum is approximate given we need to estimate pension contributions, expense allowances etc. The fixed amount of £6,500 historically paid in 2019 and before was slightly prudent and FVO has therefore reduced the fixed payment to £5,000 in 2020 to align more closely to the underlying cost.

Due to the higher payments to SOA over recent years, there is now a designated balance with SOA due to FVO, which SOA's finance director has advised amounts to around £7k. It is expected that this balance will be drawn down gradually to help the future development of the club going forward.

2020 marks the final year of the DCI funding for the development officer. The DCI funding has been instrumental in supporting the club's development over the last four years.

Event Income

Breakdown of the event income and expenses is shown below. Despite travel restrictions, the club only events still generated a modest amount of surplus.

Events	Income	Expenses				Net Surplus	2019
		Map printing	Levies to British Orienteering	Access Costs	Other		
WEE Series	0	0	0	0	0	0	1,230
Night Series	1,101	296	317	45	6	438	290
CATs and Newcomers series	379	105	83	0	0	191	1,332
Club Only Events	2,555	528	717	60	22	1,228	0
Sprint Series	0	0	0	0	0	0	555
SoSoL (Callender Park/Barr Wood in 2019)	N/A	N/A	N/A	N/A	N/A	N/A	916
Club Champs (free for FVO)	N/A	N/A	N/A	N/A	N/A	N/A	(95)
Middle Distance	N/A	N/A	N/A	N/A	N/A	N/A	2,708
SOL - Dumyat	N/A	N/A	N/A	N/A	N/A	N/A	2,709
2019 Scottish Orienteering Champs - share of surplus from Solway Orienteers	N/A	N/A	N/A	N/A	N/A	N/A	475
	4,035	929	1,116	105	28	1,857	10,120

Scottish Six Days Income

A proportion of the income generated from the Scottish Six Days in 2019 is allocated to the various Scottish orienteering clubs based on the roles that club members fulfil. FVO received a larger contribution than we would normally expect due to the positive overall financial position of the Scottish Six Days and the large number of roles FVO members fulfilled. This income arises every two years following the completion of the Scottish Six Days accounts; hence, the next potential income would likely arise in 2022.



Other Income

No “Other Income” in 2020. In 2019, other income was generated from hiring out equipment for other events and for permanent orienteering course maps. The latter were made available at no cost in 2020 and no equipment hire was provided.

Mapping Costs

Table below shows a breakdown of the c£4k mapping spend. Around 50% of total expenditure was matched with grants during the year.

Mapping Costs	Cost	Grant Received to Date	Grantor
Langlees	1,000	0	
Plean (new Lidar map)	1,200	485	Stirling Community Trust
Polmaise (partial updates) and Cambusbarron Sprint map	450	0	
Bridge of Allan (brand new sprint map)	750	750	CFSLA [Clack's Staff Lottery) (£500) and Stirling Bridge of Allan Round Table (£250)
Biggins Wood (brand new sprint map)	400	400	Braes of Doune Windfarm Trust
Laigh Hills updates	200	200	Braes of Doune Windfarm Trust
Conversion of maps from ISSOM to ISOM	150	0	
	<u>4,150</u>	<u>1,835</u>	

Relays, CSC, Harvester and JS Trophy Costs

There were significantly lower costs in 2020 as would be expected given fewer events. The only material expenditure in 2020 related to the Compass Sport Cup round on 13th March 2020 where the club funded the entry cost.

Relays, CSC, Harvester and JS Trophy Costs	Income - from members	Expenses		Net	2019
		Entries	Travel & Accom		
JK, British, British Sprints, and Scottish (entries part subsidised)	0	24	0	(24)	(760)
JS Trophy (fully subsidised entries)	0	0	0	0	(102)
CSC (entries fully paid plus small accommodation subsidy)		794	43	(837)	(1,140)
	0	818	43	(862)	(2,002)

Net cost (surplus) on Sale of FVO Clothing

The Club sells purchased stock to members at around a 15% discount. As the club kit is valued at purchase full purchase price from the manufacturer, a small net cost arises in the accounts whenever kit is sold.

Sale of FVO Clothing	Income	Expenses	Net	2019
Sale of FVO branded O tops and jackets	76		76	1,632
Cost of FVO tops sold (valued at full purchase price from Trimtex)		102	(102)	(1,624)
Sale of second hand kit	10	0	10	0
	86	102	(16)	8

Equipment Costs

The key equipment costs over the year related to maintaining the SI kit (battery replacement etc) and also to purchasing new kit to ensure our events could be held in compliance with the Covid requirements.



Equipment Costs	Expenses	2019
SPORTident equipment (incl. maintenance / battery replacement)	579	515
Kites	78	300
Stakes / Gripples etc	90	208
Covid related kit (Zoom subscription, card reader, sentry tent)	255	0
GPS Tracking (met by SOA grant awarded in previous year)	313	0
SI Timing Licence	0	634
Condes Licence	0	283
Purchase of SI cards from members	0	70
	1,315	2,010

Trophies and Engraving

1. The cost of engraving of all relay and some FVO presented trophies is paid for by the Club and was kindly organised by Lindsey Hensman again this year.

Socials

No material social cost in 2020 as to be expected.

Net Costs on Socials	Income	Expenses	Net	2019
Thank you gifts and lockdown prizes	0	101	(101)	0
Dinner Dance	N/A	N/A	N/A	50
6 Days Afternoon Tea - club subsidy	N/A	N/A	N/A	(557)
Kincraig Training Weekend Deposit for 2020 (now 2021) Weekend	N/A	N/A	N/A	(250)
	0	101	(101)	(757)

Athlete Support

No athlete support provided during the year. In previous years FVO has contributed £200 each to juniors for major overseas competitions.

Subscriptions - Affiliation Fees

The charges for the Clubsport Stirling and Clackmannanshire Council affiliations were not levied in 2020 due the Covid pandemic, which was greatly appreciated.

Subscriptions - Affiliation Fees	Expenses	2019
British Orienteering Annual Affiliation Fee	70	70
Clubsport Stirling Affiliation Fee	0	50
Clackmannanshire Council - Affiliation Fee	0	40
	70	160

Assets and Liabilities

The assets and liabilities of the club at 31 December 2020 are shown below.



	£	Note
Current Assets		
Due from SOA for STUOC Torches (aged grant)	599	
FVO Kit Stock	580	7
Printer Paper Stock	317	
Due from Grantors	1,750	
Monies due to FVO from Members	2,863	
Bank Account: Business Current Account	13,782	
	19,891	
less Current Liabilities		
SWAT Monies held by FVO	607	
Deferred Grants	7,000	
Monies Owed to Members	2,181	
	9,788	
Total Net Assets:	10,103	

In addition to the recognised assets and liabilities mentioned above, FVO also has the following non capitalised assets:

Equipment - SI and Other – which has been expensed through the Income and Expenditure Account as this equipment was purchased. The SI equipment is expensive to replace and is difficult to insure. Other equipment was recently valued at c£15k replacement cost and the Committee are currently reviewing insurance options for this equipment.

The development role surplus with SOA of c£7k as referred to in note 1, which will be offset against future development role costs.



Appendix 1 - FVO team achievements, national selections and championship medals

1.1 FVO Team successes

British Orienteering Club of the Year 2019 (awarded May 2020)

CompassSport Cup (UK interclub team competition), Scottish Qualifying Round (Errochty, Perthshire, March 2020) – Winner

Unfortunately all other team competitions were cancelled due to Covid in 2020.

1.2 National selections

- GB Senior Squad – Kris Jones, Chris Smithard, Grace Molloy
- GB Talent Squad Tier 2 – Peter Molloy, Lizzie Stansfield
- Junior World Championships (postponed) – Grace Molloy, Peter Molloy,
- European Junior and Youth Orienteering Championships (postponed) - Peter Molloy, Lizzie Stansfield, Grace Molloy
- Scottish Junior Orienteering Squad – Jamie Goddard, James Hammond, Sam Hunt, Jamie Connor

Unfortunately selections for all other British and Scottish teams were not made due to cancellations.

1.3 Individual performance at major events in the UK and national events in Scotland

Top class in each age category (E/A/L)

Event	Gold	Silver	Bronze
JK* International Orienteering Festival (Sprint)	These events were cancelled in 2020		
JK International Orienteering Festival (Middle/Long)			
British Championships (Long)			
British Championships (Middle)			
British Championships (Sprint)			
British Championships (Night)	1**	-	-
Total medals at UK Major events (British Championships/JK)	1	0	0
Scottish Championships (Middle)	6	5	2
Scottish Championships (Night)	6	2	2
Scottish Championships (Long)	These events were cancelled in 2020		
Scottish Championships (Sprint)			
Scottish Orienteering League (SOL)	No league results in 2020 due to cancellations		
Scottish Orienteering Urban League (SOUL)			
Total medals at Scottish National events	12	7	4
Total no. of club members winning at least one UK Major or Scottish National medal			22

**The Jan Kjellstrom International Orienteering Festival, known as the JK, is the premier annual orienteering event in the UK.*

*** Graham Gristwood FVO won the British Night Championships for 7th consecutive time!*



Appendix 2 - Events, training sessions and activities organised by FVO in 2020 (number of participants)

Date	Event name	Planner/Organiser	Level	Total
Weekly	Terrain Run - Tuesday evenings (men/womens)	MC Shankland	Activity	Free
08/01/2020	FVO Night series Dunblane	G Longhurst	Local	35
12/01/2020	FVO Local event Minewoods	B Bullen	Local	33
19/01/2020	FVO club activity day	N Melville/J Leonard	Activity	Free
22/01/2020	FVO Night series Callander Park, Falkirk	S Scott	Local	31
01/02/2020	Scottish West Area Training (SWAT) - Glen Nant	R Goddard	Activity	Free
05/02/2020	FVO Night series Polmaise	L Taylor	Night	27
19/02/2020	FVO Night series Kings Park Stirling	A Llewellyn	Night	22
01/03/2020	FVO Local event Dunblane	J Heaton	Local	59
04/03/2020	FVO Night series Barr Wood	J Stevenson	Night	32
05/03/2020	Pub-O Chat - inaugural but stopped by Covid	P Hammond	Social	Free
07/03/2020	Dunblane Newcomer Series #1	C Smithard/D Nicol	Activity	Free
Spring	Lockdown quizzes - fortnightly during April/May/June	A Llewellyn / Various hosts	Social	Free
Spring	Members open mic talks	Various hosts	Social	Free
02/08/2020	Back to the Forest - Minewoods (club members only)	C Smithard	Local	41
15/08/2020	Back to the Forest - Abbey Craig (club members only)	S Scott	Local	41
23/08/2020	Back to the Forest - Polmaise (club members only)	S Scott	Local	41
06/09/2020	Laigh Hills Local Event (Club members only)	P Hammond	Local	47
13/09/2020	Bantaskine Local Event (Club members only)	J Cross	Local	44
16/09/2020	Beecraigs Lochside local event (Club members only)	P+G Molloy	Local	46
19/09/2020	SWAT Training - Polmaise	R Goddard	Activity	Free
20/09/2020	South Achray Local Event (Club members only)	H Fellbaum	Local	45
18/10/2020	Fallin Local event	C Smithard	Local	23
28/10/2020	Laigh Hills Night Event	G Gristwood	Night	31
01/11/2020	Plean Local event - Forth Valley Health Board residents only	J Heaton/B Connor	Local	59
11/11/2020	Minewoods Night Event	J Cross	Night	37
15/11/2020	Dumyat Local Event	G Gristwood	Local	58
25/11/2020	Abbey Craig Night Event	F Purves/L Taylor	Night	24
27/11/2020	Club Awards night	R+J Molloy/G Godfree	Social	Free
28/11/2020	Bridge of Allan Urban Sprint (Stirling, Perthshire and Clacks only)	G Gristwood/C Smithard	Local	37
28/11/2020	Muiravonside virtual orienteering (West Lothian residents only)	N Polwart	Activity	Free
05/12/2020	Beecraigs West course challenge (West Lothian residents only)	J+P Hammond	Activity	Free
06/12/2020	Laigh Hills and Dunblane East (Stirling, Perthshire and Clacks only)	G Gristwood / C Smithard	Local	57
09/12/2020	Polmaise Wood	L Taylor	Night	29
13/12/2020	Kings Park, Stirling	C Smithard	Local	63
19/12/2020	Beecraigs East Festive frolic	M Smith	Activity	Free
20/12/2020	Gallamuir Woods	W Hensman	Local	54
	Total participants at chargeable local orienteering events			813



Appendix 3 - Club Officials

A3.1 Event Officials

Event Official role	Number of club members
Organisers (with Event Safety Workshop training)	77
Grade A Controllers	6
Grade B Controllers	2
Grade C Controllers	3
Coaches - current Licence to Coach	7
Coaches - Licence to Coach (currently expired)	5
First aiders	6

A3.2 Club roles

Elected committee roles:

President - Jen Leonard

Secretary - Brad Connor

Treasurer - Andy Llewellyn

General members - Hazel Dean, Sarah Tullie, Paul Hammond, Steve Scott

Appointed roles:

Club kit - Louise Longhurst

Club trophies - Lindsay Hensman

Electronic equipment holder - Will Hensman

Equipment - Ben Stansfield

Local weekend events/newcomers coordinator - Chris Smithard

Mapping officer - Graham Gristwood

Membership secretary - Neil Polwart

Night series event coordinator - Martin Dean, handed over to Lewis Taylor

Permanent Orienteering Course coordinator - Jason Inman

Permissions - Sarah Tullie

Press officer/Media - Steve Scott

Safeguarding officer - Hazel Dean

Sprint series event coordinator - Graham Gristwood

Team captain - Jon Cross

Webmaster - David Nicol

Wednesday Evening Event (WEE) series coordinator - Steve Scott



Appendix 4 – Membership Report

1. Membership position as at 31st December 2020:

Total membership was 201 (138 adults and 63 juniors) plus 4 second club members.

See Tables 1 and 2 for the breakdown into age categories and comparison with previous years. (NB This does not include Stirling University Orienteering club members who are automatically second club members of FVO).

2. New members joined in 2020

We recruited 27 new members into FVO in 2020 (cf 32 & 39 new members in 2019 and 2018 respectively), including 2 new second club members.

Note that no welcome packs have been distributed to new members in 2020 due to Covid restrictions.

3. SOA/BO members

At the end of 2020, we had 64 members in FVO who are Scottish Orienteering-only members (ie not in British Orienteering). (compares with 71 and 42 in 2019 and 2018 respectively).

Neil Polwart, FVO membership secretary, January 2021

Table 1 - Breakdown of FVO membership December 2020

		Female	Male	Total
V. Young Juniors	M/W10	10	6	16
Younger Juniors	M/W12/14	9	20	29
Older Juniors	M/W16/18	4	11	15
Seniors	M/W20/21/35	18	10	28
Veterans	M/W40+	31	32	63
Supervets	M/W55+	10	19	29
Ultravets	M/W65+	9	12	21
Total		91	110	201



Table 2 - FVO membership data over past 7 years

Year	Seniors	Juniors	Total	Second club
2013	83	46	129	6
2014	90	45	135	3
2015	100	48	148	3
2016	122	53	175	3
2017	132	68	200	4
2018	146	70	216	3
2019	151	73	224	2
2020	138	63	201	4

Table 3 – Local Authority Area of current membership

Local Authority	No of members
Stirling	96
West Lothian	52
Falkirk	14
Clackmannan	12
Perth & Kinross	8
Fife	3
Edinburgh	2
Borders	2
Dundee	2
Glasgow	1
East Dunbartonshire	1
Outside Scotland	8